

Finance Committee Agenda

Coatesville Area Senior High School Auditorium

January 10, 2017 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Stuart Deets
BOARD MEMBERS: James Hills and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the November 8, 2016 Finance Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

B. All Points Security Company, Inc.

RECOMMENDED MOTION: That the Board of School Directors approve All Points Security Co., Inc. to install a cellular dialer at King's Highway Elementary School and King's Highway Warehouse for an amount of \$1,716.00. (*Enclosure*)

C. Donation from Arcelor Mittal

RECOMMENDED MOTION: That the Board of School Directors accept a check in the amount of \$6,000 to support the STEM Robotics After School Program at the Coatesville Area Intermediate High School. (*Enclosure*)

D. Appointment of Legal Counsel

RECOMMENDED MOTION: That the Board of School Directors approve Lamb McErlane, P.C. as legal counsel in the matter of the Petition for Review of Real Estate Assessment filed by Freedom Village at Brandywine v. Board of Assessment Appeals (Docket No. 2016-10507-AB in the Chester County Court of Common Pleas) subject to the Letter of Engagement and its approval by General Counsel. (*Confidential Enclosure*)

E. Appointment of Appraiser

RECOMMENDED MOTION: That the Board of School Directors approve Vincent D. Quinn & Assoc., Inc. as the appraiser in the matter of the Petition for Review of Real Estate Assessment filed by Freedom Village at Brandywine v. Board of Assessment Appeals (Docket No. 2016-10507-AB in the Chester County Court of Common Pleas) subject to the Letter of Engagement and its approval by General Counsel. (*Confidential Enclosure*)

F. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

INFORMATIONAL ITEM(S)

- Update on Refinancing 2007 Bonds - Michael Lillys, RBC Capital
- 2017-2018 Preliminary General Fund Budget Presentation
- CASD and Charter School Enrollment Reports for the month ending 12/31/2016 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

HUMAN RESOURCES REPORT – JANUARY 10, 2017

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Fraterman, Amanda, Special Education Teacher for Friendship Elementary School. Letter Dated: 12/16/2016. Reason: Personal. Effective: 2/17/2017.
- 2) Taylor, Stephanie, School Psychologist for South Brandywine Middle School. Letter Dated: 12/20/2016. Reason: Personal. Effective: 1/13/2017.
- 3) Walsh, Amy, Mathematics Teacher for Coatesville Area Senior High School. Letter Dated: 1/3/2017. Reason: Personal. Effective: 3/3/2017.

b. CATSS

- 1) Baker, Maxine, Cafeteria/Playground/Library Aide for Caln Elementary School. Reason: Retirement. Effective: 11/29/2016.
- 2) Davis, Kristin, 5.75 Cafeteria/Playground/Library Aide for Reeceville Elementary School. Reason: Personal. Effective: 1/5/2017.
- 3) Grant, Verna, 5.75 Hour Special Education One-on-One Aide for King's Highway Elementary School. Letter Dated: 12/26/2016. Reason: Personal. Effective: 1/6/2017.
- 4) Griffy, Rayonna, 5.75 Hour Special Education One-on-One Aide for East Fallowfield Elementary School. Reason: Personal. Effective: 12/26/2016.
- 5) Repko, Nancy, Attendance Secretary for Friendship Elementary School. Letter Dated: 12/22/2016. Reason: Personal. Effective: 1/13/2017.
- 6) Sheller, Gabrielle, Receptionist for Coatesville Area School District. Letter Dated: 12/22/2016. Reason: Personal. Effective: 1/6/2017.

c. FEDERATION

- 1) Raysor, David, B Custodian for Coatesville Area Senior High School. Letter Dated: 12/5/2016. Reason: Retirement. Effective: 1/6/2017.

d. NON-CERTIFIED

- 1) Walker, LaMont, Cook Manager for Caln Elementary School. Letter Dated: 12/19/2016. Reason: Personal. Effective: 1/2/2017.

e. EXTRA DUTY

- 1) Cooper, Victoria, Girls' Lacrosse Coach for North Brandywine Middle School. Letter Dated: 12/9/2016. Reason: Personal. Effective: 2016—2017 School Year.
- 2) Daniel, Darryl, Assistant Football Coach for Coatesville Area Senior High School. Letter Dated: 12/15/2016. Reason: Personal. Effective: 12/15/2016.
- 3) Ervin, Khalil, 7th Grade Boys' Basketball Coach for South Brandywine Middle School. Letter Dated: 12/6/2016. Reason: Personal. Effective: 12/6/2016.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Sciandra, Jamielynn, 7th Grade English/Language Arts Teacher for North Brandywine Middle School. Posted: 10/17/2016. Salary: \$44, 933 (prorated). Step: 2. Level: B. Temporary Professional Contract. Degree: BA—Creative Writing, Susquehanna University. Certification: English 7-12. SP4: Approved. Pending 168 Forms.
- 2) Stevenson, Jill, Special Education Teacher for South Brandywine Middle School. Posted: 11/7/2016. Salary: \$66,833 (prorated). Step: 11. Level: M+30. Professional Contract. Degree: MS—Education, Neumann University. MS—Educational Administration, Gwynedd-Mercy College. BS—Education, Temple University. Certification: Special Education PK-12, Earth and Space Science 7-12, Mid-Level Mathematics 6-9. Effective: 2/14/17. SP4: Approved. Pending 168 Forms.
- 3) Viscuso, Ashley, Long Term Substitute Special Education Teacher (certification letter) for South Brandywine Middle School. Posted: 10/6/2016. Salary: \$44, 933 (prorated). Step: 1. Level: B. Temporary Substitute Employee Contract. Degree: BS—Early Childhood Education/Special Education, West Chester University. Certifications Pending: Grades PK-4, Special Education PK-8. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Brubach, Michelle, 5.75 Hour Special Education One-on-One Aide for Friendship Elementary School. Posted: 11/17/2015. Salary: \$12.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 2) Cotto, Ruth, 5.75 Hour Special Education One-on-One Aide for King's Highway Elementary School. Posted: 11/17/2015. Salary: \$12.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 3) Davis, Kristin, 5.75 Hour Cafeteria/Playground/Library Aide for Reeceville Elementary School. Posted: 11/17/2015. Salary: \$9.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.

- 4) Hernandez, Raul, 5.75 Hour Cafeteria/Playground/Library Aide for Rainbow Elementary School. Posted: 11/17/2015. Salary: \$9.50/hour. Effective: 12/5/2016. SP4: Approved. Pending 168 Forms.
- 5) Marlow, Lakeesha, 4.5 Hour Cafeteria/Playground/Library Aide for Caln Elementary School. Posted: 11/17/2015. Salary: \$9.50/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 6) Norris, Demetrius, 5.75 Hour Special Education One-on-One Aide for Scott Middle School. Posted: 11/17/2015. Salary: \$12.50/hour. Effective: 12/21/2016. SP4: Approved. Pending 168 Forms.
- 7) Schmidt, Jenny, 250 Day Secretary for the Coatesville Area School District. Posted: 6/28/2017. Salary: \$15/hour. Effective: 1/17/2017. SP4: Approved. Pending 168 Forms.

c. FEDERATION

- 1) Griffith, Karen, 3.75 Hour General Utility Worker for Coatesville Area Intermediate High School. Posted: 5/31/2016. Salary: \$13.66 per hour (\$14.66 after 520 hour probation period). Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 2) Scullin, Regina, 3 Hour General Utility Worker for King's Highway Elementary School. Posted: 5/31/2016. Salary: \$13.66 per hour (\$14.66 after 520 hour probation period). Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.

d. EXTRA DUTY

- 1) Batten, Megan, Homebound Instructor Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour as need arises. Effective: 2016—2017 School Year. SP4: Staff.
- 2) Brownback, Matthew, Assistant Wrestling Coach for South Brandywine Middle School. Posted: 10/10/2016. Salary: \$1,660.25 (prorated). Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.
- 3) Byerly, Stephanie, Club 24 Co-Advisor for Caln Elementary School. Posted: 12/5/2016. Salary: \$265.79 (prorated). Effective: TBD.
- 4) Crouse, Cynthia, Homebound Instructor Tutor for Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour as need arises. Effective: 2016—2017 School Year. SP4: Staff.
- 5) Eaton, Jennifer, Mentor for Robert Muehlbach. Subject: Math. Building: Coatesville Area Senior High School. Posted: 6/1/2016. Salary: \$1,000 (prorated) per mentee. Effective: 2016—2017 School Year. SP4: Staff.
- 6) Ervin, Khalil, 8th Grade Boys' Basketball Coach for South Brandywine Middle School. Posted: 11/19/2016. Salary: \$3,394.75 (prorated). Effective: 2016—2017 School Year. SP4: Staff.

- 7) Guy, Donna, Pilot Program for STEM Club for Reeceville Elementary School. Posted: 12/13/2016. Salary: \$615.00 (Prorated). Effective: 2016—2017 School Year. SP4: Staff.
- 8) Henan, Madline, Food Service Substitute for the Coatesville Area School District. Posted: 5/31/2016. Salary: \$9/hour. Effective: 1/3/2017. SP4: Approved. Pending 168 Forms.
- 9) Hughes, Gabriel, Mentor for Austin Gross. Subject: Instrumental Music. Building: Coatesville Area Senior High School. Posted: 6/1/2016. Salary: \$1,000 (prorated) per mentee. Effective: 2016—2017 School Year. SP4: Staff.
- 10) Schreiber, Stephen, 7th Grade Boys' Basketball Coach for North Brandywine Middle School. Posted: 11/30/2016. Salary: \$2,422.20 (prorated). Effective: 2016—2017 School Year. SP4: Staff.
- 11) Sheehan, Patrick, After School Tutor for Coatesville Area Senior High School. Posted: 11/8/2016. Salary: \$33/hour per CATA contract. Effective: 2016—2017 School Year. SP4: Staff.
- 12) Zwick, Jody, Girls' Lacrosse Coach for North Brandywine Middle School. Posted: 12/12/2016. Salary: \$2,518.94 (prorated). Effective: 2016—2017 School Year. SP4: Staff. Pending 168 Forms.
- 13) After School Tutors for Scott Middle School. Posted: 10/7/2016. Salary: \$33/hour per CATA contract. Effective: 2016—2017 School Year. SP4: Staff.

Angela Garthwaite
 Emma Kate Knightly
 Patricia Miller
 Brian Riker

Margaret Gunlefinger
 Melissa McIlhenny
 Audrey Monte

- 14) Club 24 Co-Advisors for Caln Elementary School. Posted: 12/5/2016. Salary: \$265.79 (prorated). Effective: TBD. SP4: Staff.

Jonathan Maxwell

Jennifer Pfeiffer

3. **Involuntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) Sheckells, Joanne, move from 5.75 Hour Special Education One-on-One Aide for Rainbow Elementary School to East Fallowfield Elementary School. Effective: 12/12/2016.

4. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

- 1) Vasko, Kristen, move from 3 Hour General Utility Worker for Rainbow Elementary School to 4.5 Hour General Utility Worker for Scott Middle School. Effective: 11/20/2015.

5. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Kyle Walker 8/26/2016

6. **Corrections**

RECOMMENDED MOTION: That the Board of School Directors approve the Corrections as indicated:

a. CATA

- 1) Gross, Austin, Music Teacher for the Coatesville Area Intermediate High School did not transfer to Coatesville Area Senior High School. Effective: 8/29/2016.
- 2) Tingle Lewis, Rita, Music Teacher for the Coatesville Area Senior High School did not transfer to Coatesville Area Intermediate High School. Effective: 8/29/2016.

Education Committee Agenda

Coatesville Area Senior High School Auditorium

January 10, 2017 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Deborah Thompson
BOARD MEMBERS: James Hills and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the November 8, 2016 Education Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. **Confidential Agreed Upon Expulsion, Waiver of School Board Hearing - Release Agreement and Covenant Not To Sue – Student 70000435**
RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release Agreement and Covenant Not to Sue for Student 70000435. (*Confidential Enclosure*)
- B. **Confidential Agreed Upon Expulsion, Waiver of School Board Hearing - Release Agreement and Covenant Not To Sue – Student 10001205**
RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release Agreement and Covenant Not to Sue for Student 10001205. (*Confidential Enclosure*)
- C. **Confidential Agreed Upon Expulsion, Waiver of School Board Hearing - Release Agreement and Covenant Not To Sue – Student 17000082**
RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release Agreement and Covenant Not to Sue for Student 17000082. (*Confidential Enclosure*)
- D. **Confidential Agreed Upon Expulsion, Waiver of School Board Hearing - Release Agreement and Covenant Not To Sue – Student 17000064**
RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release Agreement and Covenant Not to Sue for Student 17000064. (*Confidential Enclosure*)
- E. **Lindamood-Bell 2016-2017 School Year Contract – Student 60000652**
RECOMMENDED MOTION: That the Board of School Directors approve the 2016-2017 School Year Contract with Lindamood-Bell for Student 60000652, as presented. (*Confidential Enclosure*)
- F. **Valley Forge Educational Services 2016-2017 School Year Contract – Student 11000114**
RECOMMENDED MOTION: That the Board of School Directors approve the 2016-2017 School Year Contract with The Vanguard School and Valley Forge Educational Services for Student 11000114. (*Confidential Enclosure*)

- G. Valley Forge Educational Services 2016-2017 School Year Contract – Student 14000099**
RECOMMENDED MOTION: That the Board of School Directors approve the 2016-2017 School Year Contract with The Vanguard School and Valley Forge Educational Services for Student 14000099. (*Confidential Enclosure*)
- H. Student Adjudication for 10001754**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student 10001754, as presented. (*Confidential Enclosure*)
- I. SCOIR, Inc. Contract**
RECOMMENDED MOTION: That the Board of School Directors approve the SCOIR, Inc. college search, guidance, application and admission services at no cost to the District, as presented. (*Enclosure*)
- J. Lifetouch Renewal Contracts and Commission Checks**
RECOMMENDED MOTION: That the Board of School Directors approve the Lifetouch Renewal Contracts and accept the commission checks as outlined below:
- | | | |
|------------------------------------|------|-----------------|
| • Reeceville Elementary School | 2017 | \$150 and \$373 |
| • King’s Highway Elementary School | 2017 | \$150 and \$524 |
| • Rainbow Elementary School | 2017 | \$150 and \$714 |
| • C. A. I. H. S. - 9/10 Center | 2017 | \$2,500 |
| • Scott Middle School | 2017 | |
- K. Donation from David’s Drive**
RECOMMENDED MOTION: That the Board of School Directors accept the donation of clothing/uniforms in the amount of \$4,030.13 from David’s Drive.
- L. AFJROTC Field Trips**
RECOMMENDED MOTION: That the Board of School Directors approve two AFJROTC Field Trips, as presented. (*Confidential Enclosure*)
- M. Glen Mills Schools Contract**
RECOMMENDED MOTION: That the Board of School Directors approve the contract with the Glen Mills School, as presented. (*Confidential Enclosure*)
- N. Donation from the Schweitzer Engineering Laboratories, Inc.**
RECOMMENDED MOTION: That the Board of School Directors accept a check for \$100 from the Schweitzer Engineering Laboratories, Inc. (*Enclosure*)

O. STEM Scholarship Grant from Bentley Systems, Inc.

RECOMMENDED MOTION: That the Board of School Directors accept the following checks from Bentley Systems colleagues, as described below: (Enclosure)

- | | |
|---|---------|
| • Rainbow Elementary STEM – Mrs. Murphy’s 3 rd Grade Class | \$750 |
| • Rainbow Elementary STEM – Mrs. Murphy’s 3 rd Grade Class | \$1,000 |
| • C. A. S. H. S. – William Mendenhall, III | \$1,000 |

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Policy Committee Agenda
Coatesville Area Senior High School Auditorium
January 10, 2017 - 6:00 PM
(3rd Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Bashera Grove and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the November 8, 2016 Policy Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

CONSENT AGENDA

RECOMMENDED MOTION: That the Board of School Directors approve the Consent Agenda for the motion items described below:

Motion: _____ Second: _____ Vote: _____

1. **Policy 216 - Student Records – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 216.
2. **Policy 217 – Graduation – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 217.
3. **Policy 218 - Student Discipline – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 218.
4. **Policy 218.1 - Weapons – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 218.1.
5. **Policy 219 - Student Complaint Process – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 219.
6. **Policy 220 - Student Expression/Distribution & Posting of Materials – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 220.

7. **Policy 221 - Dress and Grooming – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 221.
8. **Policy 222 - Tobacco – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 222.
9. **Policy 223 - Use of Bicycles and Motor Vehicles – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 223.
10. **Policy 224 - Care of School Property – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 224.
11. **Policy 227 - Controlled Substances/Paraphernalia – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 227.
12. **Policy 228 - Student Government – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 228.
13. **Policy 229 - Student Fundraising – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 229.
14. **Policy 230 - Public Performances by Students – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 230.
15. **Policy 231 - Social Events and Class Trips – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 231.
16. **Policy 232 - Student Involvement indecision-Making – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 232.
17. **Policy 234 - Pregnant/Parenting/Married Students – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 234.

18. **Policy 235 - Student Rights and Responsibilities – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 235.
19. **Policy 236 - Student Assistance Program – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 236.
20. **Policy 239 - Foreign Exchange Students – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 239.
21. **Policy 246 - Student Wellness – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 246.
22. **Policy 248 - Unlawful Harassment – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 248.
23. **Policy 250 - Student Recruitment – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 250.
24. **Policy 251 - Homeless Students – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 251.
25. **Policy 252 - Dating Violence – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 252.
26. **Policy 235.1 – Surveys – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 235.1.
27. **Policy 301 – Creating A Position – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 301.
28. **Policy 302 – Employment of Superintendent/Assistant Superintendent – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 302.

29. **Policy 303.1 – Nepotism/Cronyism – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 303.1.
30. **Policy 304 – Employment of District Staff – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 304.
31. **Policy 305 – Employment of Substitutes – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 305.
32. **Policy 306 – Employment of Summer School Staff – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 306.
33. **Policy 307 – Student Teachers/Interns – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 307.
34. **Policy 308 – Employment Contract/Board Resolution – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 308.
35. **Policy 309 – Assignment and Transfer – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 309.
36. **Policy 309.1 – Resignation Acceptance of Employees – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 309.1.
37. **Policy 311 – Suspensions/Furloughs – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 311.
38. **Policy 312 – Performance Assessment of Superintendent/Assistant Superintendent – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 312.
39. **Policy 313 – Evaluation of Employees – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 313.

40. **Policy 314 – Physical Examination – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 314.
41. **Policy 314.1 – HIV Infection – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 314.1.
42. **Policy 317 – Conduct/Disciplinary Procedures – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 317.
43. **Policy 317.1 – Educator Misconduct – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 317.1.
44. **Policy 318 – Penalties for Tardiness – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 318.
45. **Policy 319 – Outside Activities – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 319.
46. **Policy 320 – Freedom of Speech in Non-School Settings – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 320.
47. **Policy 321 – Political Activities – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 321.
48. **Policy 322 – Gifts – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 322.
49. **Policy 323 – Tobacco – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 323.
50. **Policy 324 – Personnel Files – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 324.

51. **Policy 325 – Dress and Grooming – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 325.
52. **Policy 326 – Complaint Process -1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 326.
53. **Policy 328 – Compensation Plans/Salary Schedules – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 328.
54. **Policy 330 – Overtime – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 330.
55. **Policy 331 – Job Related Expenses – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 331.
56. **Policy 332 – Working Periods – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 332.
57. **Policy 333 – Professional Development – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 333.
58. **Policy 334 – Sick Leave – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 334.
59. **Policy 335 – Family and Medical Leaves – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 335.
60. **Policy 336 – Personal Necessity Leave – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 336.
61. **Policy 337 – Vacation – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 337.

62. **Policy 338 – Sabbatical Leave – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 338.
63. **Policy 338.1 – Compensated Professional Leaves – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 338.1.
64. **Policy 339 – Uncompensated Leave – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 339.
65. **Policy 340 – Responsibility for Student Welfare – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 340.
66. **Policy 341 – Benefits for Part-Time Employees – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 341.
67. **Policy 342 – Jury Duty – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 342.
68. **Policy 343 – Paid Holidays – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 343.
69. **Policy 347 – Workers’ Compensation Transitional Return-to-Work Program – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 347.
70. **Policy 348 – Unlawful Harassment – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 301.
71. **Policy 351 – Drug and Substance Abuse – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 351.

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Operations Committee Agenda

Coatesville Area Senior High School Auditorium

January 10, 2017 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: Brenda Geist
BOARD MEMBERS: Laurie Knecht and Dean Snyder
ADMINISTRATION: Dr. Cathy Taschner, Ronald Kabonick and Judy Shopp, Esquire
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the November 8, 2016 Operations Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. **Request to Waive Fees – Coatesville Youth Initiative – C. A. S. H.**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$1,344.00 for the MLK Day of Service on January 16, 2016, as presented. (*Confidential Enclosure*)
- B. **Request to Waive Fees – Art Partners – Reeceville and King’s Highway Elementary Schools**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees from Art Partners Studio, as presented. (*Confidential Enclosure*)

INFORMATIONAL ITEM(S)

- Master Facilities Planning
- Food Service Reimbursement/Participation Report for the month ending 12/31/2016. (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*